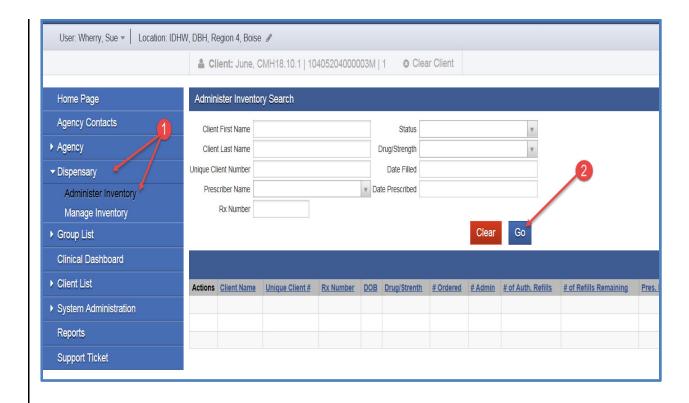
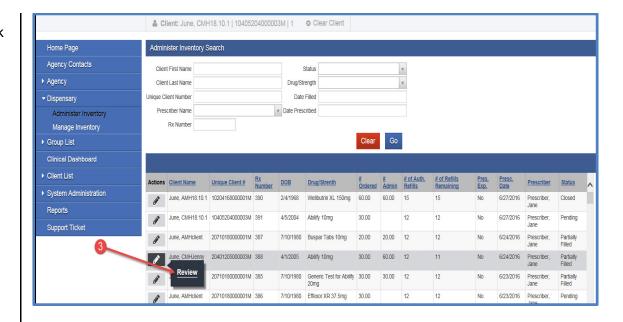
## **Dispensing Medications**

**Changes to Dispensary Module and Ordering Screens:** 

- Allow the Prescriber to authorize refills for an order.
- Ability to enter a prescription expiration date different from the Medication expiration date.
- Each prescription is assigned a unique RX number.
- The user dispensing the medication can now dispense authorized refills for the prescription.
- Getting here: Login, click <u>Dispensary</u> and <u>Administer Inventory</u> on the Navigation Pane (left menu).
- 2. Click Go.



3. Hover over under Actions and click Review to select the dispensary order.



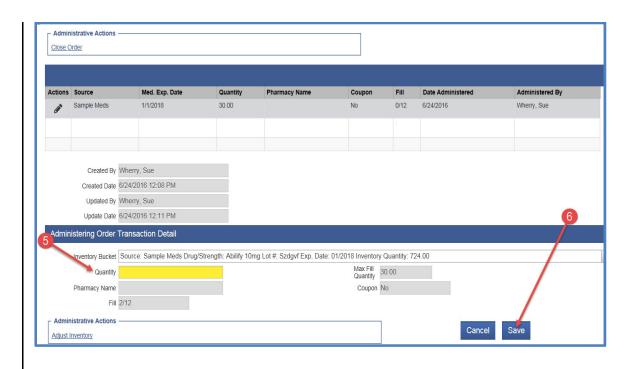
4. Click Add New Source.

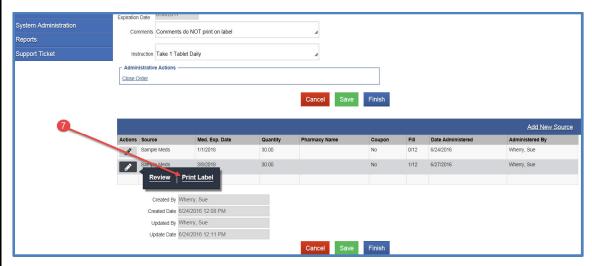


- 5. Enter the **Quantity** for the current fill.
- 6. Click Save.



NOTE: If there are three refills, the first fill will display as 0/3.





## 8. Review the label for accuracy.



**Boise** 

1720 Westgate Drive

Boise, ID 83704 (208) 334-0894

Name:

RX:

June, CMHJenny

Date:

06/24/2016

Prescriber:

Prescriber, Jane

Rx Number: 388

Abilify 10mg

Qty: 30.00

Lot#: SRg1dv621

Manufacturer: Abbott

Pres. Exp Date: 06/30/2017

Med. Exp Date: 06/27/2017

Fill: 1/12

Instruction:

Take 1 Tablet Daily

Warning: Federal or State law prohibits the transfer of this prescription to any person other than the person for whom it was prescribed.